

# 2011/2012 RENEWAL APPLICATION PROPERTY MANAGER -- \$125.00

(Please return completed original – do not send copy)

Return to: South Dakota Real Estate Commission  
221 W Capitol Ste 101  
Pierre, SD 57501

SDREC USE ONLY
Receipt _____
Date _____
CE _____
CS _____

## **PART I: ALL LICENSEES COMPLETE**

Licensee Name: \_\_\_\_\_ Social Security Number \_\_\_\_\_

LICENSE NO. \_\_\_\_\_ ACTIVE \_\_\_\_\_ INACTIVE \_\_\_\_\_ Home Phone No. \_\_\_\_\_

## **PART II: ACTIVE LICENSEES ONLY**

1. Business Name Or Firm With Whom Associated \_\_\_\_\_  
Individual Ownership ( ) Partnership ( ) Corporation ( ) Association ( ) L. L. C. ( ) L. L. P. ( )

2. Business Phone Number \_\_\_\_\_ Business Fax Number \_\_\_\_\_

3. Responsible Broker/Property Manager of Property Management Company \_\_\_\_\_

4. Business Street Address \_\_\_\_\_

5. Business Mailing Address \_\_\_\_\_

(City)

(State)

(Zip code)

(County)

6. Is your property manager's license displayed in another office or with a separate entity? \_\_\_\_\_ If yes, enclose \$30.00 for each additional license and give the location(s). \_\_\_\_\_  
(Street Address) (City) (State) (Zip code) (Telephone)

7. Business Website Address \_\_\_\_\_

8. Personal Office E-Mail Address \_\_\_\_\_

## **PART III: ALL LICENSEES COMPLETE**

9. Residence Mailing Address \_\_\_\_\_

(City)

(State)

(Zip code)

(County)

10. Residence Street Address \_\_\_\_\_

(City)

(State)

(Zip code)

(County)

11. Do you hold any other South Dakota professional or occupational license that is not regulated by this office? \_\_\_\_\_ Has any disciplinary action been taken against that license during the last 24 months? \_\_\_\_\_ If "yes", please explain in full on a separate sheet.

12. Have you been convicted of, pled guilty or nolo contendere to forgery, embezzlement, obtaining money under false pretenses, conversion, issuing bad checks, extortion, criminal conspiracy to defraud or other like offense during the past 24 months? \_\_\_\_\_ If "yes", please explain on a separate sheet.

13. Have you been convicted of or pled guilty to a felony during the past 24 months? \_\_\_\_\_ If answered "yes", explain on a separate sheet giving date, place, and full particulars and attach as part of this renewal.

14. Have you been convicted of or pled guilty to a misdemeanor involving moral turpitude during the past 24 months? \_\_\_\_\_ If answered "yes", explain on a separate sheet giving date, place and full particulars and attach as part of this renewal.

15. Is there now pending against you any charge or charges as outlined in question number "12", "13", or "14"? \_\_\_\_\_ If answered "yes", explain on a separate sheet giving date, place and full particulars and attach as part of this renewal.
16. Have you been named as a defendant in any litigation concerning a real estate transaction during the past 24 months? \_\_\_\_\_ If "yes", report in full on a separate sheet.
17. Do you owe \$1,000 or more in accumulated child support arrearages in South Dakota? \_\_\_\_\_ If "yes", have you made satisfactory arrangements with the Department of Social Services for payment of those arrearages? \_\_\_\_\_
- 18a. Do you now or have you held a real estate license in any jurisdiction other than South Dakota in the last 24 months? \_\_\_\_\_ If "yes", list jurisdiction and license type.
- |                    |                    |
|--------------------|--------------------|
| Jurisdiction _____ | License Type _____ |
| Jurisdiction _____ | License Type _____ |
| Jurisdiction _____ | License Type _____ |
- 18b. Has any disciplinary action been taken against that license in the past 24 months? \_\_\_\_\_ If "yes", explain on separate sheet.
19. Do you engage in any of the following real estate activities: Yes \_\_\_\_\_ No \_\_\_\_\_ (If "yes" check those that apply)  
Auctions \_\_\_\_\_ Mortgage Brokerage \_\_\_\_\_ Timeshare \_\_\_\_\_ Home Inspections \_\_\_\_\_ Vacation Rentals \_\_\_\_\_  
Appraisals \_\_\_\_\_
20. Have you completed the 24 hours of continuing education (at least 12 required hours) necessary to renew your license on an active status? \_\_\_\_\_ (Hours can be confirmed in the Licensee Only section of the Commission's website at [www.state.sd.us/sdrec](http://www.state.sd.us/sdrec).) **DO NOT SUBMIT CONTINUING EDUCATION CERTIFICATES WITH YOUR RENEWAL.**

I declare and affirm under the penalties of perjury that this application has been examined by me, and to the best of my knowledge and belief, is in all things true and correct.

\_\_\_\_\_  
(Signature of Licensee)